



Rice University New Laboratory Worker Checklist

Principle Investigator: _____ New Worker Name: _____

Prior to starting work, ALL laboratory staff, students, post-docs, and visiting scholars must complete:

- General Laboratory Safety (Provided by Department of Environmental Health and Safety) Go to <http://safety.rice.edu> to sign up for training.

Additional Training, provided by the Department of Environmental Health and Safety, is required prior to work with the following:

- Recombinant DNA
- Blood Borne Pathogens
- Lasers
- Radioisotopes

Lab-Specific Safety Orientation:

Have you been shown the locations/procedures related to the following?

- Fume hoods, biosafety cabinets, and other engineering controls
- Locations of hazardous material storage, lasers, x-ray producing devices, or controlled substances
- Fire extinguishers and fire alarm pull stations
- Hazardous material spill kits and first aid kits
- Eye wash /safety showers
- Reporting injuries
- Location of Material Safety Data Sheets (MSDS) for hazardous materials in the lab

Have you been able to review each of the items below?

- Your Laboratory Specific Safety Plan
- Emergency Response Procedures including contact numbers
- Standard Operating Procedures specific to your laboratory

Have you been issued or given access to Personal Protective Equipment (PPE):

- Eye Protection (safety glasses, goggles)
- A lab coat

New worker signature: _____ Date: _____

Principle Investigator or Designee Signature _____ Date: _____

Once this form is completed, place it in the "Certificates" section of your Lab Specific Safety Binder.